



**Bishopston, Cotham and Redland
Neighbourhood Partnership
7.00pm On Monday 12th October 2015
At the Memorial Stadium, Filton Avenue, BS7 0BF**

Present:

Ward Councillors

Dani Glazzard - Cotham

Martin Fodor – Redland

Fi Hance – Redland (Neighbourhood Committee Vice-Chair for 2015/16)

Anthony Negus – Cotham

Daniella Radice – Bishopston (Neighbourhood Committee Chair for 2015/16)

Members of the Partnership

Roger Gimson, Sustainable Redland (Neighbourhood Partnership Chair for 2015/16)

Alison Bromilow, Redland and Cotham Amenities Society (Neighbourhood Partnership Vice-Chair for 2015/16)

Nick Clark, Local Resident

Jenny Hoadley – Bishopston Society

Liz Kew, Neighbourhood Watch Representative

Paul Bolton-Jones, Avon and Somerset Police

Gavin Spittlehouse, Sustainable Bishopston

Rob Umphray, Local Resident

Lesley Welch, Equalities Representative

Bristol City Council Officers

Andrew McGrath, Neighbourhood Co-ordinator

Jeremy Livitt, Democratic Services Section

Other Attendees Presenting/Speaking To Agenda Items

Sarah Thorp (Agenda Item 5 – Gloucester Road Central Application)

Clive Stevens (Agenda Item 7 (c) – Tree Report)

Jeremy Birch – BCR Energy Group (Agenda Item 11 Paragraph 6 – Green Capital Fund)

Susan Nicholls – BCR Energy Group (Agenda Item 11 Paragraph 6 – Green Capital Fund)

Other Attendees who signed the Attendance List or made Public Forum Statements (organisation represented where indicated)

Lois Goddard (Public Forum Statement Number 6 – Illegal Parking Along Woodstock Road)

Sarah Thorp

Rebecca Day

Apologies for Absence

Councillor Tim Malnick – Bishopston

12 Welcome, Introductions and Apologies for Absence (Agenda Item 1)

All parties introduced themselves for the meeting. Apologies were noted (listed above).

13 Minutes of the Bishopston Cotham Redland Neighbourhood Partnership Meeting – Monday 22nd June 2015 (Agenda Item 2(a))

Resolved – that the Minutes of the above meeting be signed as a correct record and signed by the Chair of the NP subject to the following alterations:

- (1) recording Roger Gimson as a Sustainable Redland Representative (rather than a resident);**
- (2) recording Councillor Tim Malnick as declaring an interest in the Picture Room Collective Small Grants Application due to his connection with the founder of the Picture Room Collective (Minute Book 4);**
- (3) Alice Darling being changed to Alice Darley (Minute Number 8);**
- (4) changing the word “Armagh” to “Ardagh” (Minute Number 9);**
- (5) inserting the words “Bristol City Council Neighbourhood Partnership” between “some” and “publicity” (Minute Number 10);**
- (6) that the words “in respect of the unspent Green Capital Funds” be inserted at the beginning of Resolution (5) (Minute Number 10)**

Action: Jeremy Livitt

14 Minutes of the Extraordinary Bishopston Cotham Redland Neighbourhood Committee Meeting – Wednesday 16th September 2015 (Agenda Item 2(b))

Resolved – that the minutes of the above meeting be confirmed as a correct record and signed by the Chair.

Action: Jeremy Livitt

15 Declarations of Interest (Agenda Item 3)

The following NP members declared interests in discussions relating to the award of funding for Green Capital:

Gavin Spittlehouse – in respect of issues relating to the Gloucester Road Central application

Roger Gimson – in respect of issues relating to the Sustainable Redland application

Councillor Martin Fodor – in respect of all issues relating to Green Capital

16 Public Forum (Agenda Item 4)

The following Public Forum statements were received:

- (1) Statement 1 – Willoughby Road Trees – Dr Victoria Samuel
- (2) Statement 2 – Willoughby Road Trees – Laurence Breeze
- (3) Statement 3 – Willoughby Road Trees – Mary Breeze
- (4) Statement 4 – Edgecumbe Road and Carnarvon Road Trees – Peter Harnett
- (5) Statement 5 – Willoughby Road Trees – Susan Davison
- (6) Statement 6 – Parking Problem on Woodstock Road - Lois Goddard

It was noted that some people were parking their cars between the wooden stumps on the section of Woodstock Road which runs alongside Redland Green. The NP noted that yellow lines would be placed along this road in future. Whilst there were signs indicating that byelaws were in operation, they had lapsed but the signs had not been removed to act as a continuing deterrent on this issue. Bristol City Council was currently considering new byelaws which were likely to be in operation from Summer 2016.

In the meantime, Bristol City Council was the landlord and had a responsibility to address this issue, particularly considering the damage that could be caused. Whilst Temporary No Waiting Cones

was one option, the advice from the Police representative was that there was unlikely to be any resource available to enforce this. It was considered that the placing of further stumps would be a simple and immediate solution and act as a deterrent.

Action: Councillor Fi Hance/Andrew McGrath to investigate how to add additional stumps to assist in the illegal parking of cars along the section of Woodstock Road which runs across Redland Green.

(7) Late Statement 7 (Accepted by the Chair) – Parking Problem on Woodstock Road – John Waldron

(8) Late Statement 8 (Accepted by the Chair) – Willoughby Road Trees – Helen and Matt Albon

17 Small Grants Allocation Report (Agenda Item 5)

The NP considered a report recommending allocations of Small Grants to Gloucester Road Central and the Redland and Cotham Amenity Association.

The following points were made by NP members:

Gloucester Road Central Application

- (1) Arrangements would need to be put in place to ensure that watering of plants took place regularly and that litter was removed;
- (2) Details of the number of planters would need to be confirmed once it was clear that the funds for the scheme were available;
- (3) It was important to clarify that, when shop owners changed, planters would not attempt to remove them. It was noted that in Bedminster written agreement had been obtained with shopkeepers as to what will be provided;
- (4) It was noted that it was likely that the area being planted would be owned by Gloucester Road Central which was now a formal organisation

The Neighbourhood Partnership confirmed their agreement to this proposal.

Resolved (unanimously): that the Neighbourhood Committee approves the application for Gloucester Road Central of up to £4,400, dependent on selection of sites for planters.

Action: Jenny Hoadley/Andrew McGrath

Redland and Cotham Amenity Association

Jenny Hoadley made the following points:

- (1) Half of the money for this proposal would be raised by residents and local traders;
- (2) Hanging baskets seemed an obvious solution as an alternative to planters;
- (3) Funding would be provided for a second year – however, this was not a guarantee for permanent funding.

It was noted that some traders on Cotham Hill did not see this as a beneficial proposal.

The Neighbourhood Partnership confirmed their agreement to this proposal (Alison Bromilow and Simon Baines abstaining).

Resolved (unanimously): that the Neighbourhood Committee approves the application by the Redland and Cotham Amenities Association for £760.

Action: Jenny Hoadley/Andrew McGrath

Small Grants Deadline

Jenny Hoadley advised that a further deadline of 27th November 2015 was proposed to ensure that the remainder of the Small Grants budget would be allocated for the NP meeting on 21st January 2016.

It was noted that social media could be used to promote the deadline.

Resolved – that 27th November 2015 be set as a deadline for Small Grants in order to allocate the rest of the Small Grants budget at the Neighbourhood Partnership meeting on 21st January 2016.

Action: Jenny Hoadley/Andrew McGrath

18 Communities and Engagement Report on the Community Fair For Neighbourhood Partnership Meeting on 12th October 2015 (Agenda Item 6)

Alison Bromilow introduced this report on the Community Fair. It was noted that there had been 22 feedback forms completed and 153 sign-in forms.

The following points were made:

- (1) There was some discussion about such events being used as a mechanism for selection of community grants and this being extended to prospective grants and/or schemes that the NP wished

to introduce. It was noted that, in principle, this event could be used for any NP decisions;

- (2) The NP needed to consider the amount of time that would be spent at such events in future by paid BCC employees;
- (3) The size of grants being awarded also needed to be considered ie should this be limited to small grants;
- (4) Further engagement with other sections of the community was important.

The Chair thanked everyone involved in this event.

Resolved – that the report be noted.

19 Working Group Reports (Agenda Item 7)

(a) Governance Working Group

In Eileen Lepine's absence, the Chair introduced this report. He explained that, in view of the forthcoming Mayoral and Council elections in May 2016, it was proposed to request that all mayoral candidates confirm their intentions in terms of Neighbourhood Partnerships.

Resolved –

(1) that the Neighbourhood Partnership writes to all mayoral candidates, asking for their views/intentions with regard to the future of NPs and their role in local democracy and the responses published on the NP website;

(2) that the issue should also be raised at the City Wide Neighbourhood Conference.

Action: Roger Gimson

(b) Communications and Engagement Working Group

Alison Bromilow introduced this report which included a proposal for a facilitated workshop. She explained that the Communities and Engagement Group would put forward a proposal and suggest an Agenda and format.

The following points were made by NP members:

- (1) The issue of equalities should be a key issue for this group;
- (2) Clarification was required as to what the money should be spent on for each allocation;
- (3) The system for approving funds from each group was not sufficiently clear and needed to be re-examined;

The Neighbourhood Partnership expressed their support for this proposal.

Resolved (4 for, 0 against, 1 abstention) – that the Neighbourhood Committee approves spending of up to £500 from the existing Communities and Engagement Group allocation of £4,000 to enable a facilitated workshop at which the whole NP can explore new approaches to community engagement.

Action: Andrew McGrath/Alison Bromilow

(c) Tree Report

Clive Stevens introduced this report with a number of recommendations relating to stump replacements, pits and building a local tree team.

The NP made the following points:

- (1) Investigation was required to establish whether community payback could be used with this scheme;
- (2) Opening up old pits required extra work and so was more costly;
- (3) The Group should consider trees along Whiteladies Road as part of the proposed scheme;
- (4) In the past, the Council had been reluctant to consider options for trees (even when already damaged) until the relevant time period for them to be considered had been reached.

The NP expressed their support for the proposed recommendations.

Resolved (unanimously) –

- (1) that the Neighbourhood Committee approves the following list of stump replacements and extends the £99 scheme to new sites in grass verges, committing £2,728 of the £3,000 previously allocated for 2015/16 by the NP including £792 carried forward from 2016/17:**

Replacement Trees

4 Arundel Road - Private

11/13 Muller Avenue – Private

153/155 Longmead Avenue – Private

7 Carnarvon Road – Private

14 Kings Drive, 45 and 47 Kellaway Avenue (3 Sites) – Good Shepherd NW

106 Coldharbour Road – Local Shops

263/265 Gloucester Road – Private – Must be a Silver Birch

**33 Manor Road (B) – Private – Must Be A Strawberry Tree
End of Hampton Park (Cotham Hill) and end of Woodstock
Road (Redland Road) (2 Sites, Both Dead Trees) – RCAS**

New Tree Site

Willoughby Road (Grass Verges) Maximum of 8 - Private

- (2) that the Neighbourhood Partnership requests that Highways be asked about investigating old, covered pits as was requested and resolved in March 2015 and thanked for the 2 new buildouts with trees designed in;**
- (3) that progress made with building a local tree team be noted and work carried out with the Council to improve its database accuracy**
- (4) that the Neighbourhood Partnership agrees to renew the £99 scheme for 2016 (plus other approaches in line with the tree strategy presented in March 2015)**

Action: Roger Gimson/Andrew McGrath

(d) BCR NP Street Scene Group Report

Rob Umphray introduced this report and explained that welcome events for students were now in operation.

In response to a member's question, it was confirmed that fly posting was a growing problem within the area, particularly along Gloucester Road where there was a greater number of glued on posters. The NP noted that there was a need for greater enforcement and for engagement with some organisations (ie Royal Mail, BT, Network Rail) which relied on staff to clean graffiti from their property as a result of which it frequently did not occur.

(e) BCR NP Sustainable Travel Working Group

The Chair introduced this report requesting approval from the Neighbourhood Committee for spending up to £2,000 on Minor Signs and Lines.

The Neighbourhood Partnership indicated their support for the . proposal.

Resolved (unanimously) :

- (1)that the Neighbourhood Partnership notes progress made by the BCR Sustainable Travel Working Group (BCR STWG)**

(2) that the Neighbourhood Committee approves spending of up to £2,000 on Minor Signs and Lines from the allocated budget of the BCR NP STWG to be spent on schemes chosen by the Working Group and agreed with BCC Highways Department, including the following proposed schemes:

Junction Of Kellaway Avenue/Bishop Road - Painting White Lines At the Corners To Discourage Parking - Estimated Cost £100

Corner Coldharbour Road/Harcourt Road – Installation of a Bollard To Tackle the Problem of Vehicles Mounting the Pavement – Estimated Cost £250

Footway/CyclePath On Elton Road – Placing Cycle Stands On The Island Between the Road and the Cycleway, Funded By the BCC Cycling Team, To Prevent Cars Crossing The Island To Park On the Pavement Or Alternatively By 1 or 2 Bollards – Estimated Cost £500

Action: Roger Gimson/Andrew McGrath

BCR NP Street Scene Group (SSG) Report – June 2015 (Agenda Item 7)

The Neighbourhood Partnership members noted that a clearer process was required to advise when applications needed to be submitted, perhaps through indicating this on the website.

Resolved – that the report be noted.

20 Roll-Out Of Cycle Stands In the Neighbourhood Partnership Area (Agenda Item 8)

The NP received a verbal report from Councillor Anthony Negus concerning the above issue.

He pointed out that there were some places within the NP area which had inadequate cycle stands ie Chandos Road and which needed to be identified for action.

The NP agreed that this would give the NP greater say in where cycle stands were placed.

Action: All NP Members to be asked to submit suggestions for sites for cycle stands to the Sustainable Travel Working Group and for officers to assess this and report back to the NP as required

Roger Gimson/Andrew McGrath

21 Update From St Andrews Park (Agenda Item 9)

The NP received this report for information from the Friends of St Andrews Park.

22 Neighbourhood Partnership Plan (NPP) Update Report (Agenda Item 10)

Andrew McGrath introduced this report and noted that consideration was required as to how to make the NPP more user friendly, inclusive and accessible was required.

The following points were made by NP members:

- (1) This would be a good subject for discussion at an away day;
- (2) The maintenance regime referred to concerning 1.1.1 (2) and 1.1.2 (1) had not yet been completed;
- (3) There had been a public consultation in January 2014 but the response to this had been disappointing.

Resolved – that

- (1) the report be noted;**
- (2) the role of the Working Groups in updating the report needed to be discussed at a future date;**
- (3) that the number of times that the NP wishes to receive this report is discussed at a future date;**
- (4) that it be noted that the NP will need to promote and publicise progress on the NP Plan.**

Action: Andrew McGrath

23 Neighbourhood Partnership Co-ordinator's Report (Agenda Item 11)

Andrew McGrath introduced this report.

Bristol Libraries Consultation

It was noted that a Public Forum item on this issue would be considered at the forthcoming Cabot, Clifton and Clifton East Neighbourhood Partnership meeting.

Resolved – that the report be noted.

Future Meeting Dates

The NP noted that it was proposed that the date for the NP on 28th March 2016 was during the Easter Holidays and should, therefore, be changed to Monday 11th April 2016.

Resolved – that that the Neighbourhood Partnership approves the provisional dates of Neighbourhood Forum and Neighbourhood Partnership meetings in 2015/16 and 2016/17, subject to the change of the proposed Neighbourhood Partnership meeting of 28th March 2016 to 11th April 2016.

Action: Andrew McGrath/Jeremy Livitt

Planning Reference To BCR NP

The NP noted the above reference in respect of a recently granted planning application for a pub garden on land adjacent to 30 Cotham Hill which had been referred for comment on Highways issues. The NP heard some background on the discussion of the item at the Planning Committee.

Resolved – that the Neighbourhood Partnership approves the brief update (and appendix) to a recent planning approval that makes reference to the NP.

Devolved Services Update – Section 106, Community Infrastructure Levy, Highways, Small Grants and Current Undevolved Section 106 Contributions In the BCR NP Area As At April 2015

The NP noted that the NP allocation for CIL (Community Infrastructure Levy) had been increased by £10,000 since the last meeting.

Resolved - that the latest BCR NP devolved services update be noted and clarification sought for the next meeting concerning the NP allocations that will be made as a result of the boundary changes.

Action: Andrew McGrath

BCR Budget Update

The NP noted that it would shortly be made clear whether the spending on Highways for the BCR NP area would be an underspend or an overspend. Following a request for the Sub-Groups to submit schemes to the NP meetings, a number had come forward to this meeting.

The NP discussed the proposal for £1,500 of Neighbourhood Partnership funds to be delegated to the Neighbourhood Co-ordinator

and the Neighbourhood Officer to enable them to assist Working Groups that need funds at short notice and cannot wait until the next NP meeting. Some examples were given by various NP members of the type of schemes that would fall into this category.

It was acknowledged that the process of allocation needed to be reviewed in future.

Resolved - that the Neighbourhood Committee approves a delegation of £1,500 to officers to help working groups deliver their projects.

Action: Andrew McGrath

Green Capital Fund

The NP noted the recommendations for a number of Green Capital Fund schemes.

A representative of the BCR Energy Group explained to the NP how the thermal imaging process would work on the inside of properties and which would provide the home owner with detailed information about insulation in it. In addition, the home owner was fully engaged in the process and, since the evidence could be clearly seen, was more likely to take appropriate action. It was noted that some “guinea pig” volunteers had put themselves forward in the first instance, following which those people who could reduce their energy bills quickly would be targeted.

Resolved - that the Neighbourhood Partnership agrees the Green Capital Panel’s recommendations for the allocation of the remaining Green Capital funds as follows:

Voting: 12 for, 0 against, 1 abstention: Sustainable Redland – Redland Park URC Wild Plant Garden - £825

Voting: 9 for, 0 against, 1 abstention: Shadwell Road Residents – Shadwell Street Pocket – No Fund Awarded

Voting: 9 for, 0 against, 3 abstentions: Gloucester Road Central – Gloucester Road Banners – No Fund Awarded

Voting: 11 for, 0 against, 1 abstention: BCR Energy Group – Promoting Energy Efficiency In The Home - £1,610

NP Publicity Leaflet

Andrew McGrath indicated that he would circulate this leaflet to NP members.

Action: Andrew McGrath

The Second City Wide Neighbourhood Partnership Event 24th October 2015

Andrew McGrath indicated that he would send a reminder concerning this event to all NP members.

Action: Andrew McGrath

New Bristol Arena

The NP noted this update.

24 Any Other Business – Equalities Training

In response to a question from an NP member, Andrew McGrath indicated that he would chase this up to find out when a date would be agreed for this training.

Action: Andrew McGrath to chase up a response to possible options for dates for Equalities Training and advise all NP members.

25 Date of Next Meeting (Agenda Item 12)

Resolved – that the date of the next meeting is confirmed as 7pm on Monday 25th January 2016 at a venue to be confirmed.

The meeting finished at 9.20pm

CHAIR